



# HCT

Progressive, Innovative & Interactive Training



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## Programme Details

<b>Programme Title</b>	Facilitation Skills Training
<b>Duration</b>	1 Days
<b>Accreditation</b>	Certificate of Attendance
<b>Number of Learners on programme</b>	16
<b>Specific Entry/Access and Exemptions Requirements:</b>	No Entry Requirements required for this programme
<b>Who should attend this course:</b>	Anybody involved in group work leadership, training and facilitating

## Facilitation Skills Training

**Programme Aim:** This programme has been designed to help enable participants to develop the knowledge and skills necessary to design and deliver effective training. This programme will; maximise creative and innovative training methods and participants will become more confident with different learning styles and approaches to training.

### Participants of this programme will:

- Helping you build trust – the key to effective facilitation
- Maximising participation in groups
- Save yourself hassle and grief working with groups.
- Helping groups to take action
- Maximising Listening skills.
- Effective leadership in groups.
- Maximising conversation techniques
- Understand How adults Learn

### Programme Content

- The Role of the Facilitator
- Training Methods
- Group Stages of development
- Deliver training innovatively
- Different methods and styles of training to suit your audience
- Facilitation skills in training
- Adult learning, equality, evaluation and analysis
- Engaging and exciting your audience

<b>Delivery Method</b>	Buzz Groups, Experiential Learning, Self Directed Learning, Learner Centred
<b>Certification Required</b>	Learners will be required to demonstrate their understanding of the content of the programme through a range of tasks including role play, exams and practical assessments
<b>Certification</b>	On Completion participants will receive a Certificate of Attendance
<b>Progression Route</b>	FETAC Level 6 In Train the Trainer
<b>Specific Support Available</b>	A range of accommodations and supports are possible according to specific needs. This programme comes with a very comprehensive manual as an excellent source of reference after the programme. HCT are committed to providing support to learners where/when it is required. In all cases, participants will have to complete a reasonable accommodation request, for more information.
<b>Trainers</b>	Our trainers that deliver this programme consists of industry professionals with a passion for training, this experience provides them with up to date industry practices, which can be energetically delivered to learners.
<b>Required fluency in generic skills</b>	Generally learners engaging in learning activities are ready to take on a new task in a personal capacity or role. Learners can follow direction and are moving towards independent learning, Learners will have the ability to read basic short text in a non-supported environment and will be able to make sense of quantitative information within a familiar setting or unfamiliar task in a familiar setting.

# Facilitation Skills Certification of Attendance