



# HCT

Progressive, Innovative & Interactive Training



## Leadership

### LEVEL 6



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QAI AWARD

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## Leadership 6N2191

**Programme Aim:** to provide learners with the opportunity to develop the knowledge, skills and competencies necessary to strengthen their management and leadership skills, by investigating the different management and leadership approaches and styles. This programme will equip the learners with the understanding and ability to develop standards, measure performance, motivate and empower staff and themselves, while developing good work practices and learning to deal with challenging situations. On completion participants will have adapted and improved their own personal style in a range of topics including communication, meeting the needs of your staff, planning, problem solving, team leadership, managing your own and your teams time effectively, delegation and negotiation skills.

### Participants of this programme will:

- Understand the role of leaders in inspiring and directing individuals and groups
- Identify the role of managers in planning, organising, motivating and monitoring the allocations of resources
- Understand how performance appraisal can be used in the development cycle
- Explore different management models, systems, and activities
- Develop policies and procedures with business values and ethics
- Apply knowledge of relevant systems and activities to specific business scenarios

### Programme Content

- Analyse the evolving role of leadership over time, to include current and past examples
- Evaluate Leadership styles and approaches
- Personal leadership plan for a task, project, or job
- Effective communication skills, to include presentations, listening, making suggestions and giving feedback
- Problem solving skills, action plans, execution plans and evaluating outcomes
- Management, teamwork, and group dynamics
- Conflict resolution, interacting with others, and motivation

### Specific Support Available

A range of accommodations and supports are possible according to specific needs. This programme comes with a very comprehensive manual as an excellent source of reference after the programme

<b>Programme level</b>	This programme leads to a Level 6 on the National Framework of Qualifications
<b>Progression and Credit Value</b>	This programme is worth 15 Credits towards a major award in Management 6M4587
<b>Duration</b>	This programme will run for 6 contact days depending on the project and will require participants to complete some work in their own time
<b>Who should attend this course</b>	People seeking skills in or are looking to gain formal qualification in Supervisory Management and Team Leadership skills
<b>Required fluency in generic skills</b>	A learner seeking entry to a programme leading to awards at level 6 can read, draft, prepare and understand complex information, including quantitative information. Learners will be able to solve problems well, accepting personal responsibility
<b>QQI Assessment</b>	Participants who wish to achieve a QQI Component Certificate must complete 60% Skills Demonstration and 40% Learner Record
<b>Resources Required in Order to Successfully Complete the Module</b>	Some personal learning / study time will be required from participants. Programme packs, assessment briefs and some equipment will be provided as a part of the programme
<b>Specific Entry/Access &amp; Exemptions required</b>	A learner seeking entry to a programme leading to awards at level 6 does not need a previous formal qualification. HCT would highly recommend that that learners have achieved some certification at Level 5 or have relevant work/ life experience

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