



# HCT

Progressive, Innovative & Interactive Training



## Workplace Safety

LEVEL 4



QQI AWARD

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QQI AWARD

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## Workplace Safety 4N1124

**Programme Aim:** This programme has been designed to enable participants to develop the knowledge and skills necessary to appreciate and understand the importance of workplace safety by identifying work areas, hazardous equipment, and exploring the correct protective clothing or personal protection required to work in different environments. On completion participants will understand the importance of fire safety ensuring that they identify fire exists, assembly points and understand the various health and safety signage used. Participants will understand their responsibility in relation to health and safety in the workplace and will investigate all legislation governing health and safety in Ireland.

### Participants of this programme will:

- Understand the importance of fire safety and the implication of fire safety equipment including smoke alarms, fire extinguishers, and sprinkler systems
- Be aware of your responsibilities in relation to health and safety legislations
- Learn to identify hazards in the workplace and understand how to complete risk assessments and recommend actions required
- Understand PPE requirements in relation to your place of work
- Explore safety statements and how they impact your work
- Understand how to report accidents in the workplace efficiently capturing all required information

### Programme Content

- Health and safety and the law
- Your responsibilities
- Hazard identification and PPE
- Fire safety equipment and their function
- Fire drills and assembly points
- Risk assessments
- Handling heavy, hazardous, and fragile items
- Reporting accidents in the workplace
- Safety statements
- Reporting hazards in the workplace
- Handling equipment safely and correctly

### Specific Support Available

A range of accommodations and supports are possible according to specific needs. This programme comes with a very comprehensive manual as an excellent source of reference after the programme

<b>Programme level</b>	This programme leads to a Level 4 on the National Framework of Qualifications
<b>Progression and Credit Value</b>	This programme can be used as 10 credits towards a major award in Employment Skills 4M0857. Learners can transfer to another programme. HCT must be notified on day one of the programme that you wish to transfer free of charge, after day one the fees for the new programme will apply
<b>Duration</b>	This programme will run for 4 contact days depending on the project and will require participants to complete some work in their own time
<b>Who should attend this course</b>	People seeking skills in, or are looking to gain formal qualification in workplace health and safety
<b>Required fluency in generic skills</b>	Learners entering programmes leading to awards at level 4 will usually be comfortable reading, drafting, preparing and understanding personally relevant information, including quantitative information. Learners will also be capable of solving familiar problems well, independently and as part of a group
<b>QQI Assessment</b>	Participants who wish to achieve a QQI Component Certificate must complete Portfolio/ Collections of Work 100%
<b>Resources Required in Order to Successfully Complete the Module</b>	Some personal learning / study time will be required from participants. Programme packs, Assessment Briefs and some equipment will be provided as a part of the programme
<b>Specific Entry/Access &amp; Exemptions required</b>	A learner seeking entry to a programme leading to awards at level 4 does not need a previous formal qualification. Some learners may have achieved some certification at level 3 and we would recommend they have life or work experience within the chosen programme sector. Recognition of Prior Learning may be considered to gain access without having certification entry requirements, to gain exception within a programme, attain an award based on experience which they don't hold formal qualification in, contact our office for more information

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